

Freedebt Recovery 0800 032 5092

(part of Associated Legal AMS Ltd)

12, Canalside Office Complex, Lowesmoor wharf, Worcester WR1 2RR

CLAIM FORM

YOUR DETAILS

YOUR NAME:

YOUR TEL:

YOUR FAX:

YOUR EMAIL:

<input type="text"/>	<input type="text"/>	<input type="text"/>
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CLIENTS DETAILS:

OFFICE USE ONLY:

<input type="text"/>	<input type="text"/>
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DATE SENT:

TIME SENT:

<input type="text"/>	<input type="text"/>
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DEBTOR'S DETAILS

DIRECTOR OR PROPRIETORS NAME:

COMPANY NUMBER & NAME:

<input type="text"/>	<input type="text"/>
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DEBTOR'S ADDRESS AND COMPANY /PERSONAL EMAIL IF AVAILABLE:

Work: <input type="text"/>	Home: <input type="text"/>
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AMOUNT OF DEBT:

TYPE OF DEBT: (Goods supplied, services supplied)

<input type="text"/>	<input type="text"/>
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HOW DID DEBT ARISE?

IS THERE A DISPUTE AND IF SO HOW MUCH AND WHY?

PLEASE REGISTER THIS NEW DEBT OTHER PAPERS TO FOLLOW BY FAX / POST

**PLEASE FORWARD A COPY OF THE INVOICE AND ANY
SUPPORTING PAPERS BY EMAIL or
BY FAX TO: 0121 270 2312**

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TERMS AND CONDITIONS

AGREEMENT

This agreement regulates the service provided by FDR to you, the client. It sets out the basic terms of our arrangement with you. For full details of the scheme, please contact us at the address above.

IN CONSIDERATION OF:-

1. FDR providing a no-win no-fee claims facilitation service (the service) to the client.
2. FDR arranging to pass the client's details, details of the debt and acting as agent of the client.

AND ON THE CLIENT WARRANTING AS FOLLOWS:-

1. That the details of the debt are true and accurate.
2. That the debt is due and payable, and that no dispute has been raised by the debtor.
3. That the client has not assigned this debt to another person, whether by way of invoice factoring, invoice discounting or any other such assignment

THE CLIENT AGREES AS FOLLOWS:-

1. That the client will supply full details of the debt. Invoices and statements that have been sent to the debtor should be attached to this form, and the details on the form shall be completed as accurately as possible. Any missing information may jeopardise or delay the claim.
2. Once FDR accept the claim, they will proceed using their best judgement as to how to progress the claim.
3. If necessary they will refer the claim to one of their approved panel solicitors (the firm) in order to progress the claim. The firm will not ask for payment on account. Only the necessary advance Court Fees and disbursements incurred must be paid by the client. All of these costs including the FDR full recovery fee will be added to the claim.
 - 3.a On payment of debt, the firm will forward the settlement to FDR.
 - 3.b FDR will deduct any success fee (detailed below) and forward the balance to the client within 7 to 14 days.
 - 3.c In the event that the debt is paid direct to the client FDR will invoice the client for the appropriate percentage success fee.
 - 3.d In the event that the debtor offers and the creditor accepts payments of the debt by instalments, payment will be made to FDR. On receipt of the full amount of the debt FDR will deduct 20% and forward the balance to the client within 7 to 14 days.
4. If the recovery fails Risk Assessment and is rejected by the firm, FDR may, at its discretion, continue on the no-win no-fee basis and a flat-rate charge of 20% will apply on recovery.
5. The deduction for success will be expressed as a percentage of the debt declared on the form as follows.

PERIOD FROM ACCEPTANCE, BY % DEDUCTION FOR FDR SUCCESS FEE

Date of acceptance is defined on the date of the first Letter Before Action (LBA).

a.	0 – 7 Days	20%
b.	8 – 14 Days	17.5%
c.	15 – 21 Days	12.5%
d.	22 – 30 Days	10%
e.	30 – 60 Days	5%
f.	60 Days plus	0% Free service to client

Every effort is made to provide rapid recovery service including email delivery where an email address is provided, but when the Royal Mail service is disrupted, an appropriate allowance of Days will be made following the date of the LBA.

6. If the client has misrepresented the claim, or if the client fails to follow the firm's or FDR's advice regarding a claim, or withdraws the claim, FDR reserves the right to cancel the no-win no-fee scheme for that debt, and the firm will invoice the client for the full disbursements together with 75% of the profit costs incurred on the file on an indemnity basis. If more than one claim is being processed by FDR, these costs will be deducted from any debts recovered on other files and the client gives authorisation for this deduction.

DECLARATION

I AGREE TO THE TERMS ABOVE AND INSTRUCT FREEDebt RECOVERY AS MY AGENT TO RECOVER THIS DEBT.

SIGNED:

PRINT NAME:

DATE:

<input type="text"/>	<input type="text"/>	<input type="text"/>
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OFFICE USE ONLY

DATE RECEIVED:

BY:

FILE/REF NO.:

<input type="text"/>	<input type="text"/>	<input type="text"/>
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